



**33rd Annual
St. George AppleFest**
September 16 & 17, 2017
Sat. 10 - 6 Sun. 10 - 5

P.O. Box 340, 36 Main Street S
St. George, ON N0E 1N0
Tel: 519-448-1344 Fax: 519-448-1355
General Inquiries: stgeorgeapplefest@bellnet.ca
Vendor Coordinator: vendor.applefest@bellnet.ca

2017 St. George AppleFest Vendor Application Form (Please Print Clearly)

Business Name: _____ Contact Name: _____

Mailing Address: _____ City: _____ Postal Code: _____

E-mail: _____ Website: _____

Phone: () _____ Fax: () _____ Cell: () _____

Vehicle License #: _____ Food Trailer License #: _____

Type of Booth Space & Size	Rate	No. Requested	Total Amount
Corporate or Craft Vendor – per 10' x 10' space	\$ 210.00		
Food Vendor (prepared on-site) – 10' x 20' space	\$ 360.00		
Not for Profit Organization – per 10' x 10' space	\$ 50.00		
Optional Additions:			
Corner Booth Space (each) limited availability	\$ 30.00		
Display Tables 8' (each)	\$ 20.00		
SUBTOTAL	-		
Taxes: H.S.T. (13%)	Subtotal x 0.13		
TOTAL VENDOR APPLICATION FEE REMITTANCE	-		

NOTE: Corner spaces are limited.

We do NOT supply Hydro. NO VEHICLES are allowed in the Park Areas.

ALL VENDORS – Please provide a **complete detailed list of all products or services** you will be selling at our festival.
Please include 3 photographs of your booth set-up and sample merchandise (*photographs will not be returned*).

Please list other events where you have exhibited (if applicable).

Please write any special requests (i.e. booth location preference), questions, etc. here. Thanks!



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2017 St. George AppleFest Vendor Application Form CHECKLIST TO SUBMIT YOUR APPLICATION

Booth space will be assigned **ONLY** UPON RECEIPT of:

- Completed and signed Vendor Application form (Pages 1 & 2) agreeing to the "Terms & Conditions". Keep Page 3 for your records.
- One current dated cheque or money order with **PAYMENT IN FULL** prior to **May 31st, 2017** with Vendor Booth Reservation Receipt attached (where applicable).
- Insurance requirements (applications will not be processed without current dated insurance). Insurance must list **BOTH** "St. George AppleFest" and "The County of Brant" as Additional Insureds.
- All vendors please provide 3 pictures or a brochure of your merchandise for us to keep on file. All pictures must represent the work that will be presented for sale during St. George AppleFest
- All prepared food and gourmet food vendors **MUST** attach a copy of your Food Premise Inspection Certificate.

Please make all cheques/money orders payable to: "**St. George AppleFest**" by **May 31, 2017**

Mail your Vendor Application and fee to: **St. George AppleFest, P O Box 340, 36 Main Street S., St. George, ON N0E 1N0**

ST. GEORGE APPLEFEST 2017 - STATEMENT OF ACCEPTANCE

I have completed the Vendor Application and attached the necessary insurance requirements and cheque. I have read, understand and agree to abide by all parts of the TERMS & CONDITIONS (as outlined on Pages 1 & 2 of this application form), and acknowledge that any violation of any part may result in immediate expulsion from the festival with no refund of fees.

In consideration of acceptance of this application, I hereby, for myself, my heirs, executors and administrators, waive, release, and forever discharge any and all claims with rights for any damages which may hereafter accrue to me against St. George AppleFest, their respective officers, agents, representatives, successors, assigns and/or volunteers for any and all loss or damages and liabilities which may be sustained and suffered by me in connection with my said association with, or entry and/or arising out of my traveling to, participating in, and return from St. George AppleFest.

Company Name: _____ Date: _____
(Please Print)

Contact Name: _____ Signature: _____
(Please Print)



NOTE: All information collected by this application is strictly confidential and is for internal use only



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A "2017 Vendor Permit" will be issued to confirm your acceptance which **MUST** be displayed in your booth during the festival. Set-up and festival information will be provided prior to the event.

TERMS & CONDITIONS

1. Space is available on a first come, first served basis according to the date of receipt on properly completed Vendor Application forms, including valid proof of insurance coverage, although priority will be given to returning vendors.
2. Vendor selection and approval is at the discretion of the St. George AppleFest.
 - Preference will be given to local and small business vendors including Not-for-Profit Organizations.
 - St. George AppleFest reserves the right to limit or restrict the sale of duplicate vendor merchandise.
3. RETURNING VENDORS NOTE: Only vendors submitting a "Vendor Booth Reservation Receipt" will be guaranteed their choice of location. Booth locations from previous years are not guaranteed otherwise.
 - St. George AppleFest reserves the right to rearrange booth space and/or relocate vendors as necessary.
 - Spaces not allocated before May 31, 2017, might be given to other vendors.
4. **INSURANCE: Prior to event set-up, all vendors must provide a current Certificate of Insurance confirming at least \$2 million liability coverage.**
 - Your insurance policy must list "St. George AppleFest" and "County of Brant", 29 Park Ave., Burford ON N0E 1A0 .
 - If setting up booth space on Friday evening, 3-day insurance coverage is required (September 15th to 17th).
 - If your policy expires between now and the event date, please provide a copy of your existing policy showing coverage and renewal dates, then forward an updated copy of your Certificate of Insurance prior to September 1, 2017
 - Failure to provide valid Liability Insurance prior by September 1, 2017, will jeopardize your participation.
5. **BOOTH SPACE** may not extend outside the assigned space. All canopy tents must be secured or tied down in order to prevent damage to surrounding booths, participants, volunteers and festival guests.
 - All booths must be staffed during festival hours of operation: Saturday 10 – 6, Sunday 10 - 5.
 - Vendors supply their own chairs and canopy tents for the purpose of exhibit. Tables are available to rent.
 - Hydro will **NOT** be available and portable generators are **NOT** permitted. Please do not request it.
6. **FOOD VENDORS** (excludes vendors with pre-packaged products): All vendors preparing food and beverages on-site must contact the Brant County Health Unit (BCHU) www.bchu.org and are responsible for submitting their Special Events Application directly to BCHU.
 - Vendor Coordinator will provide information required for "Appendices A & C" after your application has been accepted.
 - Food vendors must complete "Appendix B: People Preparing Food" and forward with Appendices A & C to BCHU at least 30 days prior to the event (Deadline: August 15, 2017).
7. Vendors will leave their exhibit space completely set-up until the show closes at 5:00 pm on Sunday.
 - Vendors will strive to achieve a professional, high quality booth display. All exhibit space is to be kept neat, tidy and clean at all times. All garbage must be removed from your booth. Cardboard, broken down and bundled, will be accepted for recycling at the St. George Hardware (plaza located at the bottom of the Main Street hill).
8. Vendors will act in a courteous, professional manner at all times and will not misrepresent their goods or services in any way.
9. Vendors are responsible for collection of taxes on merchandise and wares, where applicable.
10. Sharing or subletting booth space is not permitted without written permission from St. George AppleFest.
11. Overnight security will be provided for Friday and Saturday. The vendor will release and hold harmless St. George AppleFest, its volunteers, employees, and agents from any liability for losses or damages resulting from this event.
12. **NSF CHEQUES** (Non-Sufficient Funds): A \$50.00 charge will apply.
13. **CANCELLATION: No Refund will be provided for cancellations after September 1, 2017.**
 - A partial refund will be provided to vendors for written cancellations received between August 1st and August 31st, 2017, less a \$50.00 Administrative Handling Fee.
 - A full refund will only be given for cancellations received in writing prior to July 31, 2017.
14. St. George AppleFest reserves the right to use images and promotional material submitted by exhibitors and those photographs taken during the festival for promotional purposes without prior notice.
15. St. George AppleFest Committee decisions on any dispute are final.