	35th Annual St. George AppleFest September 21 & 22, 2019 Sat. 10 - 6 Sun. 10 - 5	P.O. Box 340, 36 Main Street S St. George, ON N0E 1N0 Tel: 519-448-1344 Fax: 519-448-1355 Vendor Coordinator: vendor.applefest@bellnet.ca
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2019 St. George AppleFest Vendor Application Form (Please Print Clearly)

Business Name: _____ Contact Name: _____

Mailing Address: _____ City: _____ Postal Code: _____

E-mail: _____ Website: _____

Phone: () _____ Fax: () _____ Cell: () _____

Vehicle License #: _____ Food Trailer License #: _____

Type of Booth Space & Size	Rate	No. Requested	Total Amount
Corporate or Craft Vendor – per 10’ x 10’ space	\$ 220.00		
Food Vendor (not prepared on site) – 10’ x 10’ space	\$220.00		
Food Vendor (prepared on-site) – 10’ x 20’ space	\$ 370.00		
Not for Profit Organization – per 10’ x 10’ space	\$ 50.00		
Optional Additions:			
Corner Booth Space (each) limited availability	\$ 50.00		
Display Tables 8’ (each)	\$ 20.00		
TOTAL VENDOR APPLICATION FEE REMITTANCE	-		

NOTE: Corner spaces are limited.

We do NOT supply Hydro. NO VEHICLES are allowed in the Park Areas.

Promotion Opportunity: If you would like to donate one of your products or services as a prize, we will have a Facebook contest promoting vendors who donate. Winners will pick up their prize at your booth during AppleFest. Please check here if you wish to donate and include a picture of your gift with application.

ALL VENDORS – Please provide a **complete detailed list of all products or services** you will be selling at our festival. You will be required to remove any items that are not listed on this application.

Please list other events where you have exhibited (if applicable).

Please write any special requests (i.e. booth location preference), questions, etc. here. Thanks!

**2019 St. George AppleFest Vendor Application Form
CHECKLIST TO SUBMIT YOUR APPLICATION**

Booth space will be assigned **ONLY** UPON RECEIPT of:

- Completed** and **signed** Vendor Application form (Pages 1 & 2) agreeing to the “Terms & Conditions”. **Keep Page 3** for your records.
- One current dated cheque, money order or e-transfer with **PAYMENT IN FULL** prior to **July 19th, 2019**.
- Insurance requirements (applications will not be processed without current dated insurance). Insurance must list **BOTH “The County of Brant”** and **“St. George AppleFest”** as Additional Insureds.
- All new vendors please provide 3 pictures or a brochure of your merchandise for us to keep on file. All pictures must represent the product that will be presented for sale during St. George AppleFest.
- All prepared food and gourmet food vendors **MUST** attach a copy of your Food Premise Inspection Certificate.

Payment by e-transfer can be made to: stgeorgeapplefest@bellnet.ca by **July 19, 2019**
 Your application can be scanned and emailed to: vendor.applefest@bellnet.ca by **July 19, 2019**
 Please make all cheques/money orders payable to: **“St. George AppleFest”** by **July 19, 2019**
 Mail your Vendor Application and fee to: **St. George AppleFest, P O Box 340, 36 Main Street S., St. George, ON N0E 1N0**

ST. GEORGE APPLEFEST 2019 - STATEMENT OF ACCEPTANCE



I have completed the Vendor Application and attached the necessary insurance requirements and payment. I have read, understand and agree to abide by all parts of the TERMS & CONDITIONS (as outlined on Page 3 of this application form), and acknowledge that any violation of any part may result in immediate expulsion from the festival with no refund of fees.

In consideration of acceptance of this application, I hereby, for myself, my heirs, executors and administrators, waive, release, and forever discharge any and all claims with rights for any damages which may hereafter accrue to me against St. George AppleFest, their respective officers, agents, representatives, successors, assigns and/or volunteers for any and all loss or damages and liabilities which may be sustained and suffered by me in connection with my said association with, or entry and/or arising out of my traveling to, participating in, and return from St. George AppleFest.

Company Name: _____ Date: _____
(Please Print)

Contact Name: _____ Signature: _____
(Please Print)



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2019 St. George AppleFest Vendor Application Form
*****PLEASE KEEP THIS PAGE FOR YOUR RECORDS*****

A "2019 Vendor Permit" will be issued to confirm your acceptance which MUST be displayed in your booth during the festival. Set-up and festival information will be provided prior to the event.

TERMS & CONDITIONS

1. Vendor acceptance will be determined after the May 31st deadline taking into consideration the receipt of properly completed Vendor Application forms, including valid proof of insurance coverage and payment. Priority will be given to returning vendors.
2. Vendor selection and approval is at the discretion of the St. George AppleFest.
 - Preference will be given to local and small business vendors including Not-for-Profit Organizations.
 - St. George AppleFest reserves the right to limit or restrict the sale of duplicate vendor merchandise.
3. Booth locations from previous years are not guaranteed.
 - St. George AppleFest reserves the right to rearrange booth space and/or relocate vendors as necessary.
4. **INSURANCE:** Prior to event set-up, all vendors must provide a current *Certificate of Insurance* confirming at least \$2 million liability coverage.
 - Your insurance policy **MUST list BOTH "County of Brant"**, 29 Park Ave., Burford ON N0E 1A0 and **"St. George AppleFest"** as **Additional Insureds**.
 - If setting up booth space on Friday evening, 3-day insurance coverage is required (September 20th to 22nd).
 - If your policy expires between now and the event date, please provide a copy of your existing policy showing coverage and renewal dates, then forward an updated copy of your Certificate of Insurance prior to September 1, 2019
 - Failure to provide valid Liability Insurance prior by September 1, 2019, will jeopardize your participation.
5. **BOOTH SPACE** may not extend outside the assigned space. All canopy tents must be secured or tied down in order to prevent damage to surrounding booths, participants, volunteers and festival guests.
 - All booths must be staffed during festival hours of operation: Saturday 10 – 6, Sunday 10 - 5.
 - Vendors supply their own chairs and canopy tents for the purpose of exhibit. Tables are available to rent.
 - Hydro will **NOT** be available and portable generators are **NOT** permitted. Please do not request it.
6. **FOOD VENDORS** (excludes vendors with pre-packaged products): All vendors preparing food and beverages on-site must contact the Brant County Health Unit (BCHU) www.bchu.org and are responsible for submitting their Special Events Application directly to BCHU.
 - Vendor Coordinator will provide information required for "Appendices A & C" after your application has been accepted.
 - Food vendors must complete "Appendix B: People Preparing Food" and forward with Appendices A & C to BCHU at least 30 days prior to the event (Deadline: August 20, 2019).
7. Vendors will leave their exhibit space completely set-up until the show closes at 5:00 pm on Sunday.
 - Vendors will strive to achieve a professional, high quality booth display. All exhibit space is to be kept neat, tidy and clean at all times. **All garbage must be removed from your booth.** Cardboard, broken down and bundled, will be accepted for recycling at the St. George Hardware (plaza located at the bottom of the Main Street hill).
8. Vendors will act in a courteous, professional manner at all times and will not misrepresent their goods or services in any way.
9. Vendors are responsible for collection of taxes on merchandise and wares, where applicable.
10. Sharing or subletting booth space is not permitted without written permission from St. George AppleFest.
11. Overnight security will be provided for Friday and Saturday. The vendor will release and hold harmless St. George AppleFest, its volunteers, employees, and agents from any liability for losses or damages resulting from this event.
12. **NSF CHEQUES** (Non-Sufficient Funds): A \$50.00 charge will apply.
13. **CANCELLATION: No Refund will be provided for cancellations after September 1, 2019.**
 - A partial refund will be provided to vendors for written cancellations received between August 1st and August 31st, 2019, less a \$50.00 Administrative Handling Fee.
 - A full refund will **only** be given for cancellations received in writing prior to July 31, 2019.
14. St. George AppleFest reserves the right to use images and promotional material submitted by exhibitors and those photographs taken during the festival for promotional purposes without prior notice.
15. St. George AppleFest Committee decisions on any dispute are final.